



Information Note for Participants

The UN Food Systems Summit +2 Stocktaking Moment
24-26 July 2023, FAO headquarters, Rome

Website of the UNFSS+2:

<https://www.unfoodsystemshub.org/fs-stocktaking-moment/>

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Part A: Programmatic Information

1. What is the UNFSS+2 Stocktaking Moment?

The UN Secretary-General has committed in his [Chair Summary and Statement of Action on the 2021 UN Food Systems Summit](#) (UNFSS) to convene “a global stock-taking meeting every two years to review progress in implementing the outcomes of this process and its contributions to the achievement of the 2030 Agenda.”

The [UN Food Systems Summit+2 Stocktaking Moment](#) (UNFSS+2 STM) will be held from 24-26 July 2023 at the premises of the Food and Agriculture Organization of the United Nations (FAO). It will serve as the first global follow-up to the 2021 Food Systems Summit, two years on, and provide the opportunity to review commitments and assess the progress on implementing national food systems transformation pathways.

The UNFSS+2 is convened by the UN Secretary-General, hosted by the Government of Italy in collaboration with FAO, the International Fund for Agricultural Development (IFAD) the World Food Programme (WFP), the UN Food Systems Coordination Hub, and supported by the wider United Nations System. More information on the objectives of the UNFSS+2 can be found [on the event Roadmap](#).

Find reading materials including background documents, preparatory materials and statements related to the UNFSS+2 on the [Documentation page](#). These documents provide valuable insights into the current state of food systems around the world and the collective efforts being taken at national, regional and global levels to support transformative change.

2. Programme

2a. Main programme

The three-day event will include a high-level opening segment, three high-level sessions during the first day, four plenary sessions, several leadership dialogues, special events and side events as well as a high-level closing session. The high-level opening will see the participation of the UN Secretary-General, the Prime Minister of Italy and a group of Heads of State and government.

[The main programme is regularly updated and can be found here.](#)

2b. Side Events

In the margins of the main programme, 21 in-situ/hybrid side events will occur during the lunch breaks at 12:30–14:30 CET. Each side event will complement the main programme agenda, highlighting specific priorities and case-studies by country governments, non-state actors and United Nations system entities. Virtual side events will also occur outside the main programme and promoted on the UNFSS+2 event website. All side events will be under the full responsibility of the organizers.

Side events are taking place in various rooms indicated on the programme – visit the UNFSS+2 Information Desk to be guided to the rooms.

[Side event programme found here.](#)

2c. Languages

Arabic, Chinese, English, French, Russian, Spanish, and Italian will be the languages of the UNFSS+2.

The organizers of the Side Events will define the languages of their events.

2d. Access to meeting rooms and sessions.

Access to the UNFSS+2 sessions will only be open to those with a registered UNFSS+2 badge subject to the limitation of seats in the rooms.

- Plenary Sessions – Plenary Hall, third floor Building A.
- Leadership Dialogues – Green Room, first floor Building A.
- Special Events – Red Room, first floor Building A.
- **2e. Exhibitions and Information Centres**

There is a UNFSS+2 Exhibition with 19 booths open to all attending all three days of featuring projects that are transforming our food systems by countries, international organizations, research institutions, coalitions, and many more.

The Atrium will also have a photo exhibition presented by the EU delegation, displaying images from their "[Food Futures: Sustainable food systems](#)" publication by STUMMERER Sonja; HABLESREITER Martin. A meet and Greet with the artists behind, and in front of the camera for the EU Delegation's photo exhibition will take place 25 July at 18h00. Event will be followed by drinks and networking.

In the FAO library, there will be another exhibition, 'Sustainable Food Systems' which showcases a selection of historic publications that convey a wealth of ancestral agrifood system topics from ancient times to the digital age.

2e. UNFSS+2 Information Booth

A physical information booth will be placed in the Atrium in the Exhibition area with volunteers ready to answer your queries and help you get around. Merchandise will also be available for pick up here. We encourage to send one focal to pick up for the entire delegation.

2f. Out of Hours

24 July 2023 at 20h00

Reception hosted by the FAO Director-General, on the occasion of the UN Food System Summit+2 - Stocktaking Moment.

The reception will take place on the FAO terrace, 8th floor.

Duration: 20h00-21h30

Format: Head of delegation +1

Formal personal invitations will be sent

25 July 2023 at 19h30

The Ministry of Foreign Affairs and International Cooperation, the Ministry of Agriculture, Food Sovereignty and Forests, Coldiretti, and the World Farmers Markets Coalition (WFMC), on the occasion of the UN Food System Summit+2 - Stocktaking Moment, [are organizing](#) an evening event where participants will experience the products and specialties of Italian farmers producers and chefs. The event will be dedicated to presenting the World Farmers Market Coalition.

The evening event will take place on the Mercato Campagna Amica, Via San Teodoro, 74.

Duration: 19h30-22h00

Format: Head of delegation
Formal personal invitations will be sent

3. Who is participating in the UNFSS+2?

3a. National Delegations

Invitations have been sent from the UN Secretary-General to the Heads of States and/or Governments of all UN Member States through their Permanent Representations in New York. A copy of the invitation was shared through the [FAO Members Gateway](#).

The invitation of the UN Secretary General expects that national delegations will be “*at no lower than Ministerial level*” and invites to “*include the National Food Systems Convenors in the delegation*”.

Notification of the names, official titles, email accounts and addresses of the appointed Heads of Delegations, Minister(s) and other members of the delegation shall be done via online registration, which is available through the password-protected area of the [FAO Members Gateway](#) at <http://www.fao.org/members-gateway/home/en/>. The gateway is accessible by the [Permanent Representatives accredited to FAO](#). Online registration requires the uploading of a recent passport-size digital photograph. UNFSS+2 badges will be issued to officially registered members of delegations.

Permanent Representatives to the UN and other UN Agencies as well as government representatives without access to the [FAO Members Gateway](#) are invited to liaise with their counterparts accredited to FAO to ensure a unified list of participants is proposed for each Nation.

For more information on the preparation of National Delegations please consult [the Guidance Note for National Delegations](#) that has been shared as a separate document.

Contact persons: Mr. Khaled Eltaweel Khaled.Eltaweel@fao.org and Ms. Michelle Seck Michelle.Seck@fao.org

3b. UN and Intergovernmental Agencies

Executive Heads of the United Nations Departments, Funds, and Programmes, UN Specialized Agencies and other International and Regional Intergovernmental Organizations (IGOs) have also been invited to attend the UNFSS+2.

UN and IGOs should provide a list of their delegation members following the instructions provided in the invitation letter. Once this process is complete, a registration link will be sent with more information.

Contact person: Ms. Claudia Scuriatti Claudia.Scuriatti@fao.org

3c. Non-State Actors

A call for expression of interest for Non-State-Actors (NSAs) to participate in the UNFSS+2 was launched in April 2023 for participants from different types of organizations (e.g., Business & Industry; Children & Youth; Farmers; Indigenous Peoples; Local Authorities; Non-Governmental Organizations; Scientific & Technological Communities; Women; Workers and Trade Unions). NSAs for in-person participation that replied to the call should receive an email notification on the registration processes. Information on the call for NSAs (now closed) can be reviewed [here](#).

Contact persons: Ms. Nicole DePaula Nicole.Depaula@fao.org and Ms. Ludovica Nesbitt Ludovica.Nesbitt@fao.org

3d. Media

Journalists wishing to attend the event in person should send their accreditation request to FAO-Newsroom@fao.org with the following information:

- Indicate the exact days in which they plan to participate.
- Include a valid press card or letter of assignment on company stationery and a copy of a valid photo ID (passport/identity card).

3e. Virtual participation

Virtual registration for the UNFSS+2 online is open for all types of participants and the wider public. All sessions will be broadcast through a dedicated virtual campus.

[Register for virtual participation on the virtual campus.](#)

Part B: Logistical information

4a. Visa, travel and hotel arrangements

Participants should check with the Italian Embassy or Consulate whether they need a visa to enter Italy. Lists of countries with visa exemption, as well as those in need of entry visas, can be found on the Ministry of Foreign Affairs and International Cooperation of Italy website at <https://vistoperitalia.esteri.it/home/en>.

All travel and Visa arrangements and expenses are the responsibility of each delegation except the supported participants that will be notified separately.

A list of hotels in the vicinity is provided in Annex A. Most hotels in the listing are within walking distance of FAO headquarters.

4b. Facilities, services, food and drink at FAO HQ

Find in the following link details on the location of the FAO headquarters, facilities for special needs, services available (such as bank, bookshops, post office, medical services), and where to find food and drink. Water fountains are available throughout the building.

[Services available at FAO Headquarters](#)

From 24 to 26 July in front of the Green and Red Rooms and in front of the Plenary mornings (from 8.15 to 11:30 hours) and afternoons (from 14:00 to 16.30): Hot drinks assorted + Biscuits + Vegan and Gluten free biscuits will be served.

4c. Bilateral Meetings

Rooms for bilateral meetings between Heads of Delegations will be allocated upon request for maximum one hour. Requests should be sent to Meeting-Services@fao.org and these requests should be submitted by 17 July 2023

4d. Badge collection

Participants are to enter the FAO building through the security pavilion, where participants must first undergo a security check. As indicated in the picture below, the security pavilion is located at the main entrance of the FAO building. Follow the signs 'Visitor' either at the Viale Aventino, or in front

of Piazza di Porta Capena (arrows below). When arriving at the metro of Circo Massimo, individuals are required to ascend the stairs located directly in front of the metro stop.



After the security checkpoint, proceed to the reception desk on the left in order to collect your participant UNFSS+2 badge. To collect the badges, identification such as a passport or ID card will need to be presented at the security pavilion at the entrance of FAO. Consider that this process could take some time. Therefore, participants should arrive at FAO at least 30 minutes ahead of the scheduled time of the session.

The registration desk will be open on:

- Saturday and Sunday, 22-23 July 2023, from 09:00 to 12:00 and from 14:00 to 16:00
- Monday to Wednesday, 24-26 July 2023, from 8:30 to 13.00 and from 14.30 to 18:00

The badge is valid for the duration of the FSS+2 (24-26 July 2023) and must be worn at all times in the building. Admission to FAO premises and meeting rooms for the UNFSS+2 will require the presentation of your badge.

Embassy administrative and service staff will be given a badge only if they have been notified as members of their country's delegation.

Lost UNFSS+2 badges should be reported without delay to the FAO Security Office.

An information booth will be present at the entrance/atrium at FAO during 24-26 July. An information booth will also be present at Sheraton Hotel, Parco de Medici- on 23 and 24 July. Attendees will be available to help guide and assist you with logistical information.

4e. Wireless internet

Available in all meeting rooms and public areas. Login information:

username: guest_internet
password: wifi2internet

Computers with Internet facilities are available in the FAO David Lubin Library, in room A012 (ground floor, Building A) from 8:30 to 17:00 hours.

4f. Security and Surveillance

Security within the FAO headquarters will be managed by FAO Security Services while, off-premises, it will be the responsibility of the Italian authorities. Metal detectors and X-ray equipment will be installed at each entrance to control access, for every entry and exit.

Weapons are not allowed on the premises. Weapons carried by security and escort teams accompanying delegations will be deposited in a reserved area near the entrance to Building A. Security personnel included in delegations should liaise with the Italian authorities regarding this matter.

FAO Security Office operates from 07:30 to 17:30 hours. To contact the Security Guards at the Entrance Reception on the ground floor, building A, dial ext. 53145 (+390657053145 from outside FAO headquarters).

4g. Liaison Aide

FAO will provide a Liaison Aide for each Head of delegation, as may be required. Arrangements should be made with the Protocol Branch: Protocol@fao.org

4h. Medical Services and First Aid

During the sessions' activities, medical and first aid services will be available at the Conference premises. Participants who are not feeling well or need medical attention should contact FAO Security to be guided accordingly.

A medical unit is on duty Monday-Friday, 08:30 to 17:00 hours, 1st floor, building B. For medical emergencies, dial 30 from all in-house telephones. For all other medical services, call ext. 53577 from in-house telephones (06 57053577 from outside FAO headquarters).

Those diagnosed with COVID-19 may not attend in person. Participants with flu symptoms, even if mild (e.g., temperature of more than 37.5°C, general body aches and pains, cough, intense headache, runny nose or sore throat), are requested to stay home and seek medical attention. Participants who are contacts of a confirmed COVID-19 case or persons with flu symptoms but do not have symptoms themselves are to use medical masks around others.

4i. Shuttle Bus from FAO – Sheraton Hotel

A shuttle bus will run for those staying at the Sheraton Parco Medici. Schedule:

- 24 July from Sheraton to FAO at 7:45 hours
- 24 July from FAO to Sheraton at 18:30 hours and also at 20:00 hour
- 25 July from Sheraton to FAO at 07:50 hours
- 25 July from FAO to Sheraton at 18:30 hours and also at 20:00 hours
- 26 July from Sheraton to FAO at 07:50 hours
- 26 July from FAO to Sheraton at 18:30 hours and also at 20:00 hours
- 27 July from Sheraton to FAO at 09:00 hours
- 27 July from FAO to Sheraton at 17:00 hours

-4j. Transportation in Rome

Public Transportation

Public transportation in Rome is managed by the Azienda per i Trasporti Autoferrotranviari del Comune di Roma (ATAC). Tickets for public transport should be purchased in advance and are available from self-service ticket machines and at ticket offices in underground stations, tobacco shops (Tabaccheria) and newspaper kiosks. You may also 'tap' your contactless credit, debit or prepaid card on the contactless reader on the metro turnstiles, buses and trams.

Find the ticket prices, routes and schedules of public transportation on ATAC's website <http://www.atac.roma.it/>.

Connections to/from Rome Airports to Rome City Centre:

Arriving at the Rome airport (Fiumicino or Ciampino), there are several options you may use (taxi, bus, train, etc) to arrive to Rome city centre. Please find all information below:

Fiumicino Airport to Rome City Centre: <https://www.adr.it/web/aeroporti-di-roma-en/pax-fco-to-and-from>

Rome Ciampino Airport to Rome City Centre: <https://www.adr.it/web/aeroporti-di-roma-en/pax-cia-to-from>

To FAO headquarters

The Address of FAO headquarters is: Viale delle Terme di Caracalla, 00153 Roma RM

Closest train station: Roma Ostiense (Piazzale dei Partigiani, 00154 Roma RM)

Closest Metro station: Circo Massimo (Line B)

The FAO Entrance Reception (ground floor, Building A) can assist participants in requesting a taxi. Participants can also call Taxi services: +39 06-3570, 06-4994, 06-5551, 06-6645.

Mobility Applications

Participants may also download the multiservice platform for urban mobility mobile application "FREE NOW" to request taxi services, and also for renting electrical scooters, bikes and shared cars.

Telephone

The FAO switchboard operator is +39 06 57051. All extensions can be reached by dialing 06 570 (not necessary if calling from in-house) followed by the 5-digit extension required.

To reach a number in Rome, first dial 0 and then digit 06.

FAO is a smoke-free area.

Smoking is not permitted inside any of the FAO buildings.

Annex A: Hotels near FAO

HOTEL S. PRISCA

Largo Manlio Gelsomini, 25 00153 Rome
Tel. +39 06 5741917
E-mail: hsprisca@hotelsantaprisca.it
www.hotelsantaprisca.it

HOTEL SOURIRE

Via delle Terme Deciane, 3 00153 Rome
Tel. +39 06 5750958
E-mail: info@sourirehotel.it
booking@sourirehotel.it
www.sourirehotel.it

HOTEL VILLA SAN PIO

Via Santa Melania, 19, 00153 Rome
Tel. +39 06 570057
E-mail: info@aventinohotels.com
www.aventinohotels.com

HOTEL SAN ANSELMO

Piazza Sant'Anselmo, 2, 00153 Rome
Tel. +39 06 570057
E-mail: info@aventinohotels.com
www.aventinohotels.com

HOTEL AVENTINO

Via San Domenico, 10, 00153 Rome
Tel. +39 06 570057
E-mail: info@aventinohotels.com
www.aventinohotels.com

HOTEL MERCURE ROMA DELTA COLOSSEO

Via Labicana, 144, 00184 Rome
Tel. +39 06 770021
E-mail: H2909@accor.com
www.accorhotels.com

HOTEL LANCELOT

Via Capo d'Africa, 47, 00184 Rome
Tel. +39 06 70450615
Whatsapp: +39 3938871743
E-mail: info@lancelothotel.com
www.lancelothotel.com

AVENTINO GUEST HOUSE

Viale Aventino, 98, 00153 Rome
Tel. +39 331 4675450
E-mail: info@aventinoguesthouse.com
www.aventinoguesthouse.com

RELAIS CIRCO MASSIMO

Via dell'Ara di Conso, 4, 00153 Rome
Tel. +39 32000819862
E-mail: info@relaiscircomassimo.it
www.relaiscircomassimo.it

CIRCUS MAXIMUS

B&B Viale Aventino, 61, 00153 Rome
Tel. +39 328 8965367
E-mail: info@bbcircusmaximus.it
www.bbcircusmaximus.it

B&B SAN SABA

Via di San Saba, 22, 00153 Rome
Tel. +39 3755417904
E-mail: info@beplace.eu
www.beplace.eu

THE CORNER TOWNHOUSE

Viale Aventino, 121, 00153 Rome
Tel. +39 06 87811930
E-mail: info@thecorner-roma.com
www.thecorner-roma.com

HOTEL MAJOR AVENTINUS

Via di Sant'Anselmo, 10, 00153 Rome
Tel. +39 06 5743550
E-mail: info@hotelmajoraventinus.com
www.hotelmajoraventinus.com

VECCHIA ROMA RESORT

Via della Fonte di Fauno, 4, 00153 Rome
Tel. +39 3356058350
E-mail: info@vecchiaromaresort.it
www.vecchiaromaresort.it

VILLA ROSA CONVENT B&B (Dominican Sisters)

Via delle Terme Deciane, 5, 00153 Rome
Tel. +39 06 5717091
E-mail: VillaRosaRome@gmail.com
<http://dominicansisters.wixsite.com/villarosaconventrome>

HOTEL ABITART

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Tel. +39 064549191
E-mail: info@abitarthotel.com
<https://www.abitarthotel.com/>